**Student Fee Advisory Committee**

**1:00-3:00pm**

**Friday, October 16, 2020**

**Virtual Meeting**

**Attendees:**

Graduates: **Jackie Markt-Maloney, Gaby Barrios, Paarth Shah, Laxman Dahal**

Undergraduates: **Atreyi Mitra, Bradley Alvarado, Devanee Matcham, Samantha Solemnidad**

Administration: **Carina Salazar,** **Erinn McMahan, Devin Dillon**

Faculty Rep: N/A

SFAC Advisor: **Christine Wilson**

APB Advisor: **Ellen Hermann**

**Atreyi Mitra** called the meeting to order at 1:02pm.

1. **Community Sharing Introductions**
   1. The committee shared their personal and unique experiences
2. **Approval of Minutes for Fall 2020 Week 1 on 10/9/20** 
   1. **Gaby Barrios** motioned and **Carina Salazar** seconded to approve the minutes. The minutes were approved unanimously.
3. **Approval of Agenda**
   1. **Bradley Alvarado** motioned and **Samantha Solemnidad** seconded to approve the agenda. The agenda was approved unanimously.
4. **Vice Chair Election** 
   1. **Gaby Barrios** motioned to have those who want to run for Vice Chair “leave” the meeting while the committee discussed the questions to be asked. **Bradley Alvarado** seconded. The motion was approved unanimously.
   2. **Atreyi Mitra** asked the committee by show of hands, who was interested in running for Vice Chair. **Bradley Alvarado** was the only person who raised his hand.
   3. **Christine Wilson** place **Bradley Alvarado** in the Zoom waiting room while **Atreyi Mitra** shared the list of questions with the committee. **Gaby Barrios, Devanee Matcham, Laxman Dahal, Christine Wilson** and **Carina Salazar** shared what questions they thought were important to ask the Vice Chair candidate.
   4. **Christine Wilson** shared her cellphone number for voting purposes for the “secret ballot” and shared the voting procedures.
   5. **Gaby Barrios** motioned to approve the questions and procedure. **Devanee Matcham** seconded. The motion was approved unanimously.
   6. Candidate **Bradley Alvarado** retuned to the meeting andwas asked the following questions:
      1. **Devanee Matcham** asked what goals do you have to increase the accessibility to SFAC externally? **Bradley Alvarado** shared that he would like to do outreach, hand-in-hand, with the student body. He shared that he is aware that the Vice Chair is the liaison between SFAC and entities on campus and is looking to make these connections not only with departments, but with students too by asking them how they would want their student services fees allocated and what departments are servicing students.
      2. **Gaby Barrios** asked how do you hope to use the Vice Chair’s position to increase SFAC ability to be an agent of change? **Bradley Alvarado** shared that he is hoping to use this position to have more of a voice. He hopes to sit in on meetings with Vice Chancellor Gorden, SFAC Advisor **Christine Wilson** and attend the Council Student Fees (CSF) meetings that occur every quarter. He shared that this would give him the opportunity to voice his opinions and give his perspective on his experiences and not only as a UCLA student.
      3. **Jackie Markt-Maloney** asked what is your understanding of shared governance and how would you handle opinions that are different from your own? **Bradley Alvarado** shared that he would be transparent, honest, a great listener, keep an open mind and to try and understand everyone’s different perspectives before formulating a final decision. He shared that he was not too sure on the concept of shared governance.
      4. **Paarth Shah** asked what skills sets, personal traits or lived experiences do you have that would benefit SFAC? **Bradley Alvarado** shared his positions on campus as Co-Chair of the Transfer Leadership Coalition and working as the Director of Finance in the USAC Transfer Student Reps office has helped him understands outreach and connections with the student body and administration, in which he hopes to bring to SFAC. He shared that he has gained a lot of knowledge from these positions that would benefit the committee. He shared that the main reason he joined SFAC was because he was passionate about student advocacy and learning institutional knowledge that UCLA has to offer.
      5. **Carina Salazar** asked is there anything that we have not asked you as a committee in relation to the position that you would like us to know? **Bradley Alvarado** shared that he is now more aware of what to expect if elected and thanked everyone.
   7. **Atreyi Mitra** asked the committee to send their votes to **Christine Wilson.** The committee voted unanimously and elected **Bradley Alvarado** as SFAC Vice Chair.
5. **Establishing Sub-Committees** 
   1. **Atreyi Mitra** shared that there will be three subcommittees this year:
      1. PRG subcommittee, which by default, **Bradley Alvarado** will be serving on. This committee would be responsible for …
      2. Charter Bylaws subcommittee. This committee would be responsible for reviewing the bylaws and making sure that they are consistent.
      3. Compensation Policy subcommittee. This subcommittee is responsible for reviewing different committees on campus that get compensated through SSF and reviewing stipends.
   2. **Atreyi Mitra** shared that the goal is to have every committee member serve on one subcommittee. **Christine Wilson** shared her thoughts on how the subcommittees should be formed. **Atreyi Mitra** shared the members to each subcommittee:
      1. PRG subcommittee: **Laxman Dahal** and **Samantha Solemnidad.**
      2. Compensation Policy subcommittee: **Bradley Alvarado, Jackie Markt-Maloney** and **Devin Dillon.**
      3. Charter Bylaws subcommittee: **Atreyi Mitra, Erinn McMahan, Gaby Barrios** and **Bradley Alvarado.**
   3. **Bradley Alvarado** made a motion to appoint **Samantha Solemnidad** as the undergraduate rep and **Laxman Dahal** as the graduate rep for the PRG subcommittee. The motion was seconded. There were no objections.
   4. **Jackie Markt-Maloney** motioned to appoint **Bradley Alvarado, Jackie Markt-Maloney** and **Devin Dillon** as the reps for the Compensation Policy subcommittee with **Bradley Alvarado** as the lead. The motioned was seconded. There were no objections.
   5. **Jackie Markt-Maloney** motioned to appoint **Atreyi Mitra, Erinn McMahan, Gaby Barrios** and **Bradley Alvarado** as the reps for the Charter and Bylaws subcommittee with **Atreyi Mitra** as the lead and Christine Wilson as the SFAC Advisor. **Paarth Shah** seconded. There were no objections.
6. **Discussion on SFAC unit review and call letter process** 
   1. **Atreyi Mitra** shared the process of the call letter, what the letter entailed last year and the type of questions that needed to be asked and answered. She shared that after the call letter, the committee then categorized things that they would and would not support and then discussed. **Atreyi Mitra** opened the floor for the committee to discuss what the letter should entail this year. **Jackie Markt-Maloney** shared that she would like to know how units are reacting to COVID, how is it affecting their budget, perhaps provide student perspectives and take a deeper dive to see how units are using student fees and if they still align with students goals and interests, and looking into department and student data. **Gaby Barrios** shared that she would like to know the specifics of how units plan to help their populations through COVID, what specific challenges are they facing and how will they be addressing these challenges. **Ellen Hermann** shared that is sounds like the committee should ask about the financial aspects of COVID and services and also how the service delivery and the needs for services has changed. **Laxman Dahal** shared that it would be important to know that if a unit were to ask for funding that is COVID related and those circumstances change, how they would adapt to the different situation then the one they has previously asked upon. **Carina Salazar** asked if we would be imbedding area of focus, such as Black Lives Matter and anti-racism. **Jackie Markt-Maloney** shared the same sentiment as **Carina Salazar** and to perhaps notify the units that this is an important priority for the committee. **Christine Wilson** shared the influences that the committee has when making recommendations to the Chancellor and that the committee has flexibility with the budgetary process. **Ellen Hermann** shared that if they are trying to establish a timeline, the committee should consider the format of the unit reviews, since the timeline will be different depending on how the units are presenting their information to the committee. She also shared that the number of years that they will take requests for will help determine how much time they will need to review requests. **Atreyi Mitra** asked the committee what year or years they should look and whether it be one academic year or two. **Devin Dillon** shared that looking at one year at a time would be best given the situation and uncertainty they are all in. **Gaby Barrios** shared that the committee should look into both years. She also shared that sending out preliminary COVID questions would be helpful. **Atreyi Mirta** asked the committee what the value would be in sending COVID preliminary questions and shared it would hard to do so in terms of time. **Christine Wilson** shared that the committee has the freedom to so with a flexible timeline. **Jackie Markt-Maloney** shared that creating a Google doc with everyone’s ideas and priorities for the call letter would be helpful to see. She shared that the doc would be a great way to deep dive and give the opportunity to brainstorm outside of the meeting and will also save time.
7. **Announcements** 
   1. CSF Fall 2020 Meeting Updates
      1. **Atreyi Mitra** and **Bradley Alvarado** attended over the weekend.
   2. Need for headshot and bio for SFAC Website
      1. Please send bios to the survey link as soon as possible.
8. **Carina Salazar** made a motion to adjourn the meeting and **Gaby Barrios** seconded. The meeting adjourned at 3pm.