STUDENT FEE ADVISORY COMMITTEE MEETING

1215 Murphy Hall

Tuesday, April 21, 2015

**Attendees Present:**

**Graduates:** **Theresa Stewart (Chair), Erik Peña, Nicole Robinson, Michael Soh**

**Undergraduates: Janay Williams, Angela Yip**

**Administration: Nancy Greenstein, Director of Police Community Service Bureau**

 **Maureen Wadleigh, Associate Director, CRA**

**Christine Wilson, Director GSRC**

**Faculty: Thomas Vondriska, Associate Professor**

**Advisor: Marilyn Alkin (SFAC Advisor)**

**Rebecca Lee-Garcia, Academic Planning and Budget (Ex-Officio)**

**Absent: Alexia Gonzalez (Undergrad Rep)**

 **Jazz Kiang (Undergrad Rep)**

**Call to Order:**

The meeting was called to order at 4:10 p.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Nicole Robinson*** to approve the 4/21/2015 agenda and seconded by ***Michael Soh.*** The vote passed unanimously.
2. **Review of Handouts**
	* 1. Unit review responses uploaded to Box
3. **Review of Minutes**
	* 1. A motion was made by ***Erik Peña*** to approve the 4/14/2015 minutes and seconded by ***Janay Williams***. The vote passed.
4. **CAPS Visit**
	* 1. Visitors: Suzanne Seplow (Assistant Vice Chancellor), Janina Montero (Vice Chancellor Student Affairs), Monroe Gorden (Associate Vice Chancellor), Nicole Green (Interim Exec Director for CAPS)
		2. What is the change and how did you go about it?
			1. Janina Montero explained due to the retirement of Bob Naples this led to a reorganization. There is currently a search for the Dean of Students. The Associate Vice Chancellor position was changed to two Assistant Vice Chancellors. Suzanne took over CAPS as one of the main responsibilities under student development. Based on UCOP’s 2006 Student Mental Health Committee’s Final Report, there was an emphasis to pay attention to Tier 1 (Responding to Critical Mental Health and Crisis Response Services) and Tier 3 (Creating Healthier Living Environments) to strengthen the clinical side of the house and invest in Tier 2 (Targeted Interventions for Vulnerable Groups) through prevention. Prevention is important because of the high utilization and inability to increase clinical staff indefinitely. Issues of diversity, Title IX, and climate have been difficult for the campus. Due to the high use of CAPS, moving aggressively to meet Tier 2 and 3 by developing assessment and prevention plans.
		3. What is the update on funding recommendations from last year?
			1. Janina Montero explained last spring, there was a substantial request relating to CAPS and SFAC recommended partial funding while also asking the Chancellor to provide additional transitional funding for the needs of the students’ mental health. This spring, CAPS will begin a self-assessment and use next year as the bridge year. CAPS’s request this year was an extension from the previous year’s request.
		4. What was the current number of staff funded by SSF?
			1. Suzanne Seplow explained that on the handouts for page 2 and 3, 56% of 2014-15 temp budget is SSF (the rest is Chancellor and some revenue).
		5. How did CAPS track student usage?
			1. A software used by CAPS and Ashe tracks students as unique visitors. That number is divided by the number of enrolled students (graduate and undergrad). Last year, there were 2983 visits to CAPS and today they are 240 above that number.
		6. SFAC Questions
			1. ***Theresa Stewart*** asked why there was a rapid growth.
				1. Nicole Green explained people are walking students to CAPS. There is more awareness and referrals of counseling services. There is a strong desire to work on the destigmatization. A system wide grant was focused on de-stigmatization which will continue on campus.
			2. ***Thomas Vondriska*** asked if growth was a national trend.
				1. Yes. Currently UCLA’s growth is higher than other UCs possibly through their work to destigmatize.
			3. ***Angela Yip*** asked what the responsibilities of the Executive Director were for Campus and Student Resilience.
				1. Focus is on existing programs and development of programs to provide student with tools and competencies. Resilience focuses on the issues to address personal challenges not in a clinical setting but rather with a peer or CARE manager. The other aspect is focusing on community based needs and support such as the graduate students population. The focus would provide tools to address those issues, education and training for faculty, staff, and students related to Title IX. The last area is looking at grant opportunities.
		7. How was student satisfaction assessed?
			1. Suzanne Seplow explained that once or twice a year a survey is sent to users of CAPS. They have data from previous years but can pull report depending on what SFAC is looking for. Last year, the ranked positively in service, providing coping skills, but could improve on wait time. This year, they plan to collect data by sending the survey to all users at the end of Week 7. CAPS will also have their comprehensive review to be completed by fall, using focus groups from users and non-users for perspectives and insights.
		8. How were the funding request usage percentage projected?
			1. Susanne Seplow explained that the last two years have seen the jumps. 2013-14 had a significant jump to 23%.
		9. ***Thomas Vondriska*** asked what qualitative data has increased the jump.
			1. Nicole Green explained that in 2011, there was more programs in mood and anxiety disorders, they partnered with grant funding, there was outreach to graduate students, engagement and relationship development with Residential Life and CPO. Suicide prevention and red folder was also rolled out.
		10. ***Maureen Wadleigh*** asked how the usage increase compared to enrollment increase.
			1. Janina stated that there was growth before but not this year. Suzanne added that in 2011-12 UCLA executed 2nd year students to live on campus which contributed to increased usage. RAs were also trained to direct students to CAPS.
		11. Funding opportunities explored outside of SSF
			1. Suzanne explained that CAPS is fully in this transition. The leadership team looking at what is happening nationally and what other UCs and other large institution such as Michigan State and UT Austin are doing. Also exploring the insurance premium options and charging a fee for service model, grant funding, and donors.
		12. How does CAPS increase collaboration with other units?
			1. Suzanne explained that CAPS aims to get people in as early as possible. The biggest impacts to the center are people coming in with a crisis which backs up other appointments. Moving towards using other units on campus to deliver education such as stress management, using the mindfulness center, campus trainings to help students early on, and also opening satellite spaces such as at LGBT center. Lots of campus climate work and initiatives- workshops on difficult dialogues, train other SA staff to do (train the trainer) to deliver workshops. Healthy campus initiatives great partners for initiatives on sleep and sexual health. Therapy groups help with mitigation rather than individual counseling session.
		13. Assessment Clarification
			1. Suzanne explained that the program review anticipates external review, a self-study, and focus groups. Also, there will be an analysis of HR budget and administrative support function and how they can create greater efficiencies.
		14. ***Janay Williams*** asked which groups are using the services the least and the data that supports this.
			1. Nicole Green explained that first-year students use services the least. Graduate students are using it the most. Lots of ways to look at the data. It is hard to know who isn’t using the services. CAPS is working with campus partners with intervention and screening for depression, international students also have a high risk. It is complicated because they can provide more outreach but CAPS is also at capacity. That is why focus in prevention is so important.
		15. ***Nicole Robinson*** asked from a CAPS perspective what the channel looks like when issues are solved by campus partners.
			1. Liz Guy-Gong, as the Executive Director for Campus Resilience will still be connected to CAPS. As director of CAPS, Liz was not able to focus on developing diversity programs and space issues. Liz is charged with these projects in which partnerships across campus are critical. Initiatives are coming from system-wide committee. Diversity cannot sit in one place because it is interconnected, but will be linked with CAPS. If there is a fee/tuition increase, half will be allocated to mental health efforts.
		16. ***Theresa Stewart*** stated that SFAC believes mental health is important but the request is for $1.4 million for 2015-16 for this fiscal year and $1.5 million for 2016-17 the following year is beyond their budget. Suzanne clarified that it is a request for the bridge year for maintaining current staff for the next year for $1.4 million. Then they would come up with sustainable funding. Monroe Gorden stated that he will send an updated version. ***Maureen Wadleigh*** requested to see a number for 2016-17.
		17. ***Thomas Vondriska*** question about long-term sustainability issue. He asked if they have sought philanthropists.
			1. Janina said a grant or endowment is possible but hard. Endowment for a position or two is possible. ***Thomas Vondriska*** suggested getting a celebrity who can provide funding. Janina said there is interest in developing Title IX education in secondary schools through a grant. Janina also shared that the Dean of Students is paying more attention to student spiritual life. This is part of the student experience and they want to provide support in a counseling like way which may also get an endowment to support CAPS, Resilience, and Tier 2 and 3.
		18. ***Theresa Stewart*** thanks them for the documents and explained that these documents are important to include in the unit reviews and funding requests.

**Enter EXECUTIVE SESSION**

* + 1. ***Nicole Robinson*** moved to go into Executive Session. ***Janay Williams*** seconds. The vote passed unanimously. ***Theresa Stewart*** stated that the committee was now missing two undergrad reps, ***Thomas Vondriska***, and ***Nancy Greenstein***.

**Exit EXECUTIVE SESSION**

1. ***Nicole Robinson*** moved to exit Executive Session and ***Christine Wilson*** second. The vote passed unanimously.
2. **Unit Review/Funding Request Subcommittees**
	* 1. ***Nicole Robinson*** volunteered to provide editing for the letters. The letters will be reviewed and approved next week.
3. **Announcements**
	* 1. All SFAC members are requested to review CPO’s unit review and funding request to discuss next meeting.
4. **Adjournment**
	* 1. Motion was made by ***Nicole Robinson*** and seconded by ***Janay Williams*** to adjourn the meeting. This vote passed unanimously.
		2. Meeting was adjourned at 5:53pm.