

University of California, Los Angeles
 Student Fee Advisory Committee
 Student Service Compensation Policy

Revised June 2019

This document specifies the compensation policy for student members of the Student Fee Advisory Committee (SFAC) and the following committees:

- Campus Programs Committee (CPC)
- Campus Retention Committee (CRC)
- Community Activities Committee (CAC)
- Student Health Advisory Committee (SHAC)
- Student Initiated Outreach Committee (SIOC)

The compensation payment is viewed as employment income due to the essential functions that each committee serves to the University. The compensation payment is intended to encourage the participation of the highest caliber of students of any financial means. Factors involved in determining which committees shall be entitled to compensation paid under this policy, and at what level include, but are not limited to the following:

I. Time required for participation inside and outside of regular committee meeting time(s) (i.e., subcommittees, etc.)

II. Gravity of responsibility and scope of interaction and impact on the general campus community

III. Size of budget reviewed

<i>Committee</i>	<i>Number of student members compensated under this policy</i>	<i>Annual compensation payment per member</i>	<i>Additional annual payment</i>	<i>Total allocation per committee</i>
CAC	8	\$2,000	\$1,000 for chair	\$17,000
CPC	8	\$2,000	\$1,000 for chair	\$17,000
CRC	8	\$2,750	\$1,000 for chair	\$23,000
SFAC	8	\$3,000	\$1,500 for chair	\$25,500
SHAC	8	\$2,000	\$1,000 for chair	\$17,000
SIOC	9	\$2,750	\$1,000 for chair	\$25,750
Total				\$125,250

Compensation Funding Source: The Student Services Fee shall fund compensation payments for committees that meet the criteria set by SFAC.

This compensation policy shall be reviewed by SFAC at least every two years. SFAC shall consult all committees under this compensation policy before submitting changes to the Chancellor. Changes to the committees eligible to receive compensation, the student member allotments, and the level of payments, like other budget allocations, should be requested by the committees under the compensation policy, to SFAC. SFAC shall review the requests and make recommendations to the Chancellor for consideration per provisions of the SFAC Charter and Bylaws.

1. The total annual compensation allocation shall not exceed \$125,250. Any funds unallocated due to ineligibility or other factors shall revert to the Student Services Fee unallocated account.

2. To promote a broader base of student participation, no individual student may receive remuneration from SFAC if they receive remuneration from GSA/USA, ASUCLA Board of Directors, ASUCLA Communications Board, nor may they be compensated for more than one committee activity under this compensation policy.

3. The student chairperson of SFAC shall be compensated an additional \$1,500 for one full year of service as chairperson. Student chairpersons of the CAC, CPC, CRC, SHAC and SIOC shall be compensated an additional \$1,000 for one full year of service as chairperson. If service as chairperson is less than one year, then this compensation payment shall be prorated.

4. Compensation payments shall be made on a twice quarterly or twice semester basis. The payment shall be made available during the midpoint of each quarter or semester and at the end of each quarter or semester. One-sixth of the total compensation shall be made available during each payment for quarter students and one-fourth of the total compensation shall be made available during each payment for semester students.

5. To be eligible for payment under this compensation policy, a student must be registered and enrolled for each academic term of service.

6. Attendance and participation by student members of committees covered by this compensation policy are deemed crucial to the effectiveness of these committees. Attendance shall be considered in making payments. Attendance shall be documented in the minutes at all meetings. An absence is defined as non-attendance at any meetings of the full committee, including orientation and special meetings, as well as insufficient presence at regular meetings.

7. An excused absence is any absence resulting from illness or injury, religious observances, death in the family or academic requirements. Notification of all absences should be forwarded to the respective committee chairperson. All excused absences shall be documented. An unexcused absence is any absence that is not excused, including insufficient presence at a meeting. The status of the absence of compensated members shall be reflected in the minutes for that meeting. In the event of a question, determination of the status of an absence shall be resolved by the respective committee chairperson or alternatively by a majority vote of that committee.

8. Each committee under this compensation policy shall operate under the SFAC Accountability Policy for Committees with Student Services Fee Funded Compensation.

9. Students shall be entitled to receive compensation only for time when they are officially eligible as a member of a committee. Individuals who receive compensation and subsequently withdraw from the University, resign from the committee, or for any other reason cease to be eligible to serve shall be billed by the University for a prorated portion of their payment, only after meeting with the respective committee chairperson and advisor and after the chairperson determines that this is the appropriate course of action. The prorated portion of the payment that a student member is entitled to receive shall be determined by dividing the number of meetings attended as an eligible member during that academic term, plus any meetings from which the student has been excused, by the total number of meetings held during that period. To determine the portion of the payment made, the resulting percentage shall be applied to the amount of the payment already awarded for the time period in question, and the student shall be billed for the difference.

10. Since student service compensation is for work performed, compensation may not be withdrawn retroactively.

11. In addition to the requirements above, eligibility may also be determined by specific criteria set by each committee, including but not limited to attendance, contribution to meetings, and subcommittee involvement. A minimum requirement shall be set by each committee to determine the adequate level of participation. Each committee under this compensation policy shall submit its criteria in writing to SFAC for record.

