

Student User Fee Waiver 2007 Annual Form
Section VII of UCLA Student User Fee Policy: Waiver of User Fees

If a student is unable to pay the user fee, this waiver must be requested on an annual basis and will be in effect for the academic year that the student requests the student user fee waiver form. Waivers will be based on financial need only. A student must fill out this form in order to have a user fee waived.

List of user fees deemed as necessary:

(Please check off the user fees that you would like to be waived out of.)

- 66161 Student Psychological Services
- 66200 Student Health Service
- 66201 Ashe Center Optometry Services
- 66316 Student Legal Services

Student Name: _____

Student ID: _____ Date: _____

By signing below, I testify under perjury of law that I am unable to pay for the _____ (name of user fee) because I am unable to apply and receive financial aid due to Visa status AND I fall at or below the \$_____ financial threshold.

X _____
Student Signature

User Fee Waiver Continuity Report

This past year the User Fee Committee was successful in compiling a list of student user fees that serve a direct student purpose and charge a majority of students. In addition, the committee worked very diligently to investigate the necessary wording and unit relationships for a user fee waiver. A user fee waiver form was not finalized but a strong draft was created that can be worked off of. Due to the fact that the waiver form was not finalized no changes were made to Section VII of the User Fee Policy. Last Spring 07' SFAC was able to identify important steps that still need to be taken to finalize and implement the user fee waiver.

Follow Up Work

Working with UCLA entities:

The SFAC User Fee Sub-committee must meet with the Campus Counsel to determine whether there are any other policies aside from the User Fee policy that the User Fee waiver would affect in any manner. It is important to know that the waiver form cannot mention visa status because this would make it specific to citizenship and can lead to a violation of Proposition 209. Do further research on how the wording would include more students that are ineligible for financial aid for reasons like a drug conviction or not registering for the draft.

Major recommendation is to meet with Ron Johnson, Financial Aid Director to discuss the user fee waiver overall, review the form and determine if there is a need for an audit after the implementation. Also, it is necessary to work with financial aid to determine a financial threshold for students for the wording of the User Fee waiver. Determine with the overall SFAC and the Financial Aid Office (FAO) who will be responsible for the different aspects of the user fee waiver. For example, FAO can be responsible for confirming that a student is not receiving financial aid. Lastly the committee must determine who will approve waiver forms and how often and find out whether a waiver could be classified as providing financial aid to students.

As User Fee Sub-committee

Finalize the list of user fees that students will be eligible to waive out of. As of Spring 07' the entire SFAC agreed on the following:

Student Psychological Services (SPS), Student Health Services (SHS), Student Legal Services (SLS), Ashe Optometry, possibly some printing.

Therefore it is important to define what type of printing fees will be included.

As a sub-committee and overall committee determine whether waiver will be intended only for low-income AB540 students or also other low income students that do receive financial aid. Be aware that UCLA has approximately 6,000 students with an Estimated Family Contribution (EFC) of \$0. Ensure that a revised policy clearly states that the waiver is not exclusive, but that this process is intended to complement the discretion of the unit Directors.

The User Fee Policy

Once sub-committee understands how the user fee waiver form and process will work then SFAC will need to recommend the necessary changes to Section VII of the User Fee policy to the Chancellor.

Implementation of Fee Waiver pilot program

Send a formal letter introducing the pilot program to all the unit directors that will be impacted and clearly inform that they can still provide their own fee waivers. Publicize the fee waiver on the Registrar's website.