STUDENT FEE ADVISORY COMMITTEE MEETING

1215 Murphy Hall

Thursday May 30, 2013

**Attendees Present:**

Graduates: Meg Babakhanian (Chair), Alison Winje, Randy Mai, MaryTheresa Pendergast

Undergraduates: Darren Ramalho, Jas Kirt, John Joanino, Mallory Valenzuela

Administration: Kathleen Copenhaver, Associate Registrar

Christine Wilson, Director of the Graduate Student Resource Center

Nancy Greenstein, Director of Police Community Services

Faculty: Kym Faull, Semel Institute professor

Ex-Officio: Rebecca Lee-Garcia, Academic Planning and Budget

SFAC Advisor: Marilyn Alkin, Special Assistant – Student Affairs

**Call to Order:**

The meeting was called to order at 4:08 p.m.

**Handouts:**

* Agenda for May 30
* Draft minutes from May 23
* Temporary funding requests

**Approval of Agenda:**

* A motion was made by ***Nancy Greenstein*** and seconded by ***Kathleen Copenhaver*** to approve the agenda. This vote was unanimous.

**Review of the Minutes:**

* A motion to approve the 5/23/2013 minutes passed unanimously with 1 abstention.

**User Fee Information Item:**

* ***Rebecca Lee-Garcia*** informed the committee that a fee implemented by Student Affairs and reviewed by APB will be charged to international freshmen and transfer students to deliver their I-20 forms. This fee has been in place since 2011, and the application was to change the fund source. It is not categorized as a user fee because the expense occurs before students are enrolled at UCLA.

***COMMITTEE ENTERED EXECUTIVE SESSION:***

***COMMITTEE EXITED EXECUTIVE SESSION:***

**Nominations for SFAC Chairperson:**

* Both ***Randy Mai*** and ***Jas Kirt*** respectfully declined their nominations. ***Alison Winje*** told the committee she hopes to uphold the integrity of the purpose of the SFAC, and not stray outside of that purpose. She said there are many things the committee considers in their decision making, but that not all of them are necessarily relevant to their decisions. ***Nancy Greenstein*** moved to elect ***Alison Winje*** by acclimation, rather than by secret ballot as there were no other candidates. ***Kathleen Copenhaver*** seconded the motion, and the committee voted unanimously to accept Alison by acclimation.
* The committee discussed the OP tax request from Student Affairs. ***Meg Babakhanian*** will ask for clarification on the OP tax from the organization.

**Announcements:**

* ***Randy Mai*** informed the committee that the SHAC will not be pursuing their request to increase their stipends.

**Adjournment:**

* Meeting was adjourned at 6:00PM