**Student Fee Advisory Committee Meeting**

**2325 Murphy Hall**

**4:30-6:30 PM**

**Tuesday, January 29, 2019**

**Present:**

Graduates: Jazz Kiang, Denise Marshall, Javier Rodriguez, Zak Fisher

Undergraduates: Christina Wang, Neemat Abdusemed, Paulina Macias, Nicole Corona Diaz

Administration: Deb Geller, Associate Dean of Students and Deputy Title IX Coordinator, Mike Cohn, Director of SOLE, Barbara Wilson, UCLA Housing & Hospitality

Faculty Rep: Karen Rowe, Professor

APB Advisor: Ellen Hermann (Ex-Officio)

SFAC Advisor: Marilyn Alkin (Ex-Officio)

**Call to Order**

* 1. **Jazz Kiang** called the meeting to order at 4:35pm.

1. **Approval of Agenda**
   1. **Neemat Abdusemed** moved to approve the agenda. **Christina Wang** seconded. With no objections, the agenda was approved by consent.
2. **Review of Handouts**
   1. N/A

1. **Review and Approve Minutes** 
   1. **Neemat Abdusemed** moved to approve the minutes on 1/15/19. **Paulina Macias** seconded. With no objections, the 1/15/19 minutes were approved by consent.
   2. **Javier Rodriguez** moved to table the approval of minutes on 01/22/19 for next meeting. **Denise Marshall** seconded. With no objections, the 1/22/19 minutes were tabled by consent.
2. **Unit Presentation: Graduate Division**
   1. **Jazz Kiang** opened the floor for Dean and Vice Provost Robin Garrell, Sam Bersola, Assistant Vice Provost, Maianh Nguyen, Director of Budget and Personnel.
      1. VP Garrell provided a brief introduction of Grad Division, what Student Services Fee (SSF) make possible, and current projects funded by SSF.
      2. Grad Division serves 13,000 masters, doctoral, and 1000 postdoctoral scholars. Grad Division includes outreach and admissions, diversity and inclusion, fellowships and financial support, academic and post-doctoral services, and professional and career development.
      3. Graduate funding primarily comes from graduate tuition that divides into student support and faculty/staff salaries and facilities. The student support funding (about $60 million each year) is awarded to departments for fellowships and towards individual students. SSF provides funding for campus networking events, building an inclusive community, and student professional and career development.
         1. Grad Division prioritizes SFAC requests through their goals which includes supporting student success, increasing funding opportunities for students (through fellowships), creating a welcoming and inclusive environment (Ex: new graduate student welcome), and enhancing career and professional development. Additional criteria used by Grad Division includes seeking student needs and greatest impact, successful partnerships and looking at what has occurred in the past that received positive feedback.
         2. SSF projects
            1. Professional development workshops- collaborating with Career center, GSRC, Humanities.
            2. New Graduate Student Welcome BBQ- One of the 3 events for new grad students which includes great food, networking, grad resource tables/booths, and fellowship prizes. Grad Division would like to ask for an increase this year.
            3. Peer mentors for extramural fellowships- Provide information and coaching to help students win fellowships and includes students who provide the mentoring and one-on-one counseling.
            4. Graduate and undergraduate mentoring (GUM) - Graduate students providing mentoring to undergraduates who are interested in applying for graduate school. 90% of the undergraduate mentees are underrepresented students.
            5. Grad Slam- Students describe their research to a general audience with 1-3 slides in 3 minutes. The winner from UCLA moves on to compete University of California (UC)-wide.
   2. Questions
      1. **Deb Geller** asked about the justification for the increase in salary for the coordinator which is more than 20% than what was requested last year. Additionally, she asked where the funding came from to cover the request for 5% of the director salary last year. She also asked where the GUM program originated before coming to Grad Division.
         1. The coordinator for the post doc event originally split their time to work 50% on these events but changed to 60% an additional 10% increase based on the evaluation of the workload.
         2. Director salary in the past- Last year, the 5% was requested to SFAC but was not funded, therefore the Chancellor provided one-time discretionary funding last year through Grad Division itself.
         3. The GUM program was student-run and funded which was not institutionalized. The students reached out to Grad Division to establish the program.
      2. **Zak Fisher** described that one of the surveys concluded that over half of grad students can’t meet income needs for rent, food, or a car. With administrators receiving salaries in the 98th percentile, he asked what the moral defense is for administrators to justify the salaries when students cannot afford these needs.
         1. VP Garrell shared what was described was the way the academic world is today. She is unable to defend how the world works but in her position, she spends time understanding student needs and identifying resources to support them. She works to secure funding from donors and developing partnerships such as working with housing.
         2. **Jazz Kiang** asked if there were questions related to the presentation and submissions. **Zak Fisher** stated that by Robert’s Rules of Order, he is provided the floor up to 10-minutes unless SFAC would like to vote to change the bylaws. **Zak Fisher** stated that his question was appropriate since the presentation discussed fundraising and meeting student needs.
         3. **Zak Fisher** reiterated that the response to the question he received from VP Garrell was that this was how the world is.
      3. **Javier Rodriguez** stated that there are a lot of struggling students and asked what support the Grad Division provides for parenting students and ECRT.
         1. If students are having challenges paying for basic needs such as rent, it impacts students’ academic performance. Grad Division works closely with Student Affairs and after making the case to the Chancellor, VP Garrell now includes her Case Manager staff on CRT and ECRT. When appropriate, Grad Division also provides discretionary funds when needed from ECRT. This model is effective because it enables students to receive resources to focus on their programs and prevent them from dropping out. Grad Division is requesting additional funding to bring in a second Case Manager.
      4. **Jazz Kiang**, stated that the GUM program is unique because it intersects graduates with undergraduates. For other areas not funded through SSF such as the College Academic Mentors (CAMs), he stated that graduate students have concerns sustaining benefits, which was also brought up at Graduate Student Association (GSA) meetings. These students only received confirmation for benefits for one year. He hopes these concerns can be resolved.
         1. VP Garrell shared that CAMs provided a presentation at the Graduate Council and the council appreciated their work and contribution made to provide guidance to undergraduate students. Their titles are subject to the collective bargaining which is outside Grad Divisions’ purview. UCLA Employee and Labor Relations works with the collective bargaining unit and she does not foresee any immediate change as of right now.
3. **Unit Presentation: Campus Life** 
   1. **Jazz Kiang** opened the floor for Assistant Vice Chancellor of Campus Life, Mick Deluca and CFO of Campus Life, Maureen Wadleigh.
      1. Campus life is a division of Student Affairs that has drawn together the footprint units that provide student groups and activity life on campus. This area includes development, grant writing, and sponsorships and business operations for fiscal and fund handling, and compliance and risk management. Most of the requests will be related to Recreation facilities which includes 15 facilities on campus available to students at no cost use through SSF. Over time, the direct costs for labor, set up, custodial has been acquired. With the establishment of SSP funding, this is a one-stop shop that vets and provides supplemental funding for individual student leadership opportunities such as presenting and/or attending conferences and to fill gaps for programs/events. Most of the funding requests are for food for their events.
      2. Maureen shared that this is the third year of supplemental funding. REF is the supplements for recreation venues. There were 199 applications for facilities or supplemental funding requests and it is expected it to increase. REC fund was 102 this fall and the total event cost for fall quarter was about $600,000 for all events. Students reported that they had $120,000 confirmed funding, $150,000 pending funding, and Campus Life provided funding to fill the gaps. Student applications through SSP provide the full picture of their event and Campus Life provides supplemental funding needed by working with SOLE, FSL, and CPO advisors. In regards to carryforward, Campus Life receives the funds and then transfers the funds to SOLE who work with the students to pay for necessary items and travel for events.
   2. Questions
      1. **Jazz Kiang** stated that student orgs asked for a reduction of bureaucracy to seek funding. He asked why SFAC should provide more funding towards pools that provide supplemental funding rather than into the original pools.
         1. Mick Deluca shared that the demand will never be met by the supply and the best way is to increase efficiencies. SFAC support provides flexibility and broadest parameters to fill the gaps.
      2. **Barbara Wilson** asked why funding doesn’t go directly to SOLE if SOLE is the spending arm for student organizations.
         1. Mick Deluca stated that there is a need to have a neutral vetting process through fiscal accounting. SOLE advises the students and Campus Life vets and disseminates the funds. Also, the vetting system allows more efficient turnaround rather than setting up a committee. Tonight, they received 4 applications for funding events for tomorrow which can be reviewed and turned around in the next day.
         2. **Mike Cohn** provided a comment that with the SSP fund process, organizations are working harder inside and outside of campus to raise funding knowing that SSP serves as a backup, which will allow the program to continue.
      3. **Javier Rodriguez** stated that this funding is instrumental, and that it’s hard to understand the bureaucracy from a transfer student perspective. As a graduate student, Luskin has a bureaucratic process to receive funding.
         1. Mick Deluca stated that information is power. This SSP process is a chance to keep the student programs supported.
      4. **Nicole Corona Diaz** asked if there are guidelines or a criterion for the SSP funds to ensure every need is met to the fullest extent.
         1. Mick Deluca stated that since SSP funds is a bucket of money, there are criteria. Students have the chance to describe the event and if it meets criteria, it may meet a specific bucket of funding. For food requests, there is a formula based on the number of participants to meet the needs.
      5. **Neemat Abdusemed** asked if they could share future plans and action steps to address the space and funding issues.
         1. Mick Deluca stated that space will be the great frontier and they will need to think creatively about. At the moment, they will take the central core campus and try to reinvent it for the next 50-years. They will take into account how students use space and also the inspiration of the Olympics and think forward from 2028 on. They are also looking at donors and corporate relationships such as Wescom, who align with UCLA values, to identify funding that will support students.
4. **Unit Presentation: Recreation** 
   1. **Jazz Kiang** opened the floor for Erinn McMahan. **Nicole Corona Diaz** left the meeting before this presentation.
   2. Erinn McMahan shared the mission statement and overview of Recreation. Recreation supports student employment, low or no cost programming for University Apartments South, 24 hour Wooden, and Little Bruins Clubhouse (both supported by the Social Justice Referendum). The impacts of reduced SFAC funding may lead to increased fees and reduced participation.
      1. Student Staffing- Meets the needs of students, leadership, and professional development and supporting low income students. This is the highest priority for Recreation to increase minimum wage.
      2. Club Sports- Includes travel, risk, and leadership as well as academic support such as proctoring.
      3. Athletic training- Reduces barriers for club athletes and Recreation started to support the Spirit Squad in fall 2018. Recreation lost athletic training funding from UCOP in 2017-18.
         1. If they don’t secure funding, they can explore endowments and corporate sponsors and partnerships with Ashe Center.
      4. Referral Program
         1. Supports CAPS and Ashe clinicians to complement clinical care and fill the gap between screening and clinical appointments, without duplicating services.
   3. Questions
      1. **Barbara Wilson** asked what the UCOP funding funded.
         1. Erinn McMahan shared the UCOP funding was for a two-year concussion program. UCLA was the first UC to reach the end of funding and have to use their own funding.
      2. **Deb Geller** asked about the $100,000 carryforward their anticipated spending plan.
         1. Erinn McMahan shared that the carryforward was the projections of student wages for the bike shop and IM field, in which those areas were somewhat new and were not able to accurately forecast. Now that those facilities are in operation, they are better able to project. Therefore, Recreation plans to spend this carryforward in the upcoming year.
      3. **Javier Rodriguez** asked for more information about hours for the Little Bruins Clubhouse and how they can support students where they are.
         1. Erinn McMahan shared he was open to feedback for changing the hours if there are needs to expand. If students need to drop off earlier, there are staff who are preparing the room who can assist. Recreation has a strong partnership with Jean Libby in the BRC to survey students to meet their needs.
      4. **Neemat Abdusemed** asked if he could share about “Move Your Mood” and if there are collaborations with Ashe and CAPS.
         1. Erinn McMahan shared the program idea started with a meeting to collaborate with CAPS to provide more options for students. The funding request is coming from Recreation with no additional funding from CAPS.
      5. **Jazz Kiang** asked for more context about how Recreation is supporting Spirit Squad.
         1. Erinn McMahan stated that Spirit Squad needed athletic training and space to fit their schedule. In terms of further partnerships, this hasn’t been discussed or identified.
      6. **Karen Rowe** asked if the Spirit Squad is requesting funding for a trainer.
         1. Erinn McMahan stated for non-event/non-competition events, Spirit Squad has access to Recreation’s trainer and training room for practice. For events, like other club sports, there is a charge for a trainer.
      7. **Neemat Abdusemed** referred from the presentation that if Recreation doesn’t receive funding, they would seek corporate funding. She asked if the corporate funding is in collaboration with Athletics.
         1. Erinn McMahan stated that both Recreation and Athletics work with IMG College for corporate sponsorships, but the two departments do not overlap.
5. **CSF Report**
   1. **Denise Marshall** shared her updates regarding the Council on Student Fees (CSF) meeting at UCSF (University of California, San Francisco) which had a large turnout. CSF approved an MOU (Memorandum of Understanding) with University of California Graduate and Professional Council (UCGPC), because it was a new entity that recently separated from UCSA. CSF already had an ongoing MOU with University of California Student Association (UCSA).
   2. **Denise Marshall** stated that CSF discussed the following agenda with University of California, Office of the President (UCOP)
      1. Campus regulations on voting (most campuses adhere to UCOP regulation) for campus-based fees
         1. UCOP committed to be in dialogue with UCSC because its threshold for voting was higher than UCOP and would not pass.
      2. UCOP’s commitment to collaborate with UC Student Fee Advisory Committees (SFACs) to identify areas that may have deficits so students do not suffer.
      3. Trajectory of funding and student service fees: CSF requested that budget staff from UCOP include CSF into budgetary consultation when decisions are forecasted for the Student Services Fee (SSF).
         1. CSF suggested ways to improve the campus SSF report for the next cycle.
   3. **Jazz Kiang** added that currently in Governor Newsom’s funding plan, there is no acknowledgment of the SSF. In addition to not including UC’s request for a 2019-20 tuition and SSF buyout, the one-year buyout for current year is not reflected to be continuing. As the months develop, we will see how UC negotiates with the legislature and ahead of the May revise budget.
6. **Announcements** 
   1. **Jazz Kiang** shared that as Chair, he manages the time so everyone has the opportunity and feels comfortable to share what they think and to ask important questions. When breaks/gaps arise during the meeting, he will utilize the time strategically similar to today when he moved the CSF report up during a break. He asked the committee to be prepared when they arrive to the meetings to increase their efficiency.
   2. **Zak Fisher** shared that he started a constituency initiative to have a reporter from the Daily Bruin attend SFAC meetings when they are not in executive session. The Daily Bruin responded that they would and that they would also send a photographer. His goal is to improve transparency and accountability of what SFAC is doing and hopes to do more outreach to students. He also hopes to have more students attend the meeting to share their experiences and the effects of the SSF funded projects.
      1. **Denise Marshall** asked what SFAC should do to increase awareness about SFAC. **Zak Fisher** stated that students may be concerned on how their fees are being used and thinks it is SFAC’s jobs to disseminate information. This is why he reached out to the Daily Bruin who will join the meeting next week.
      2. **Denise Marshall** stated that perhaps SFAC will need some SWAG similar to UC Berkeley’s SFAC to increase visibility. **Deb Geller** stated that funding that goes towards SWAG is funding kept from student services.
      3. **Karen Rowe** clarified that **Zak Fisher** reached out to the Daily Bruin without the committee’s agreement. **Zak Fisher** stated that he did so in his capacity as both an individual student and as an appointed graduate student representative. This is a public meeting and the press should be allowed to attend. **Karen Rowe’s** concern was for the privacy of the units that present or discuss their budgets that are confidential. She added that the unit should be informed of press attendance before presenting. **Jazz Kiang** stated that the meetings are public and that there could be positive outcomes for the Daily Bruin to learn about SFAC, which may lead to more students knowing the difference between tuition and SSF.
         1. **Mike Cohn** recommended that the units be informed of the Daily Bruin’s attendance and perhaps the Chair can request to meet with the reporter and provide a comprehensive background about SFAC to mitigate misunderstandings at the meeting.
         2. **Marilyn Alkin** stated that it is respectful for units to know about the reporters.
         3. **Neemat Abdusemed** asked if **Zak Fisher** reached out to GSA to inquire how GSA promotes SFAC. **Zak Fisher** shared that he spoke with GSA President, Michael Skiles about the general lack of knowledge of the committee but agreed it was a good idea to also reach out about this.
         4. **Karen Rowe** stated that without knowledge of context related to carryforward, there needs to be some agreements with the reporter that articles before press should be reviewed by SFAC to ensure there is no distortion or misquotes.
         5. **Jazz Kiang** shared as Chair, he will do his best to provide accurate context on the committee to the Daily Bruin in hopes the efforts can be positive.
7. **Adjournment** 
   1. **Denise Marshall** moved to adjourn the meeting. **Karen Rowe** seconded. With no objections, **Jazz Kiang** adjourned the meeting at 6:32pm.