**Student Fee Advisory Committee Meeting**

 **2206 Murphy Hall**

**April 20, 2018 from 2:00- 4:00pm**

**Present:**

Graduates: Jazz Kiang, Nicole Ngaosi, Javier Rodríguez, & Cody Trojan

Undergraduates: Neemat Abdusemed, Richard White (Chair), Katie Kim, & Christina Wang

Administration: Mike Cohn, Director of SOLE

 Paolo Velasco, Director of Bruin Resource Center

Barbara Wilson, Director of Room Divisions in HHS

Faculty: Karen Rowe, Professor

SFAC Advisor: Marilyn Alkin

APB Advisor Ellen Hermann

* **Call to Order:**
	1. The meeting was called to order at 2:08 p.m.
* **Approval of Agenda:**
	1. ***Richard White*** made a motion to amend the agenda and to table UCOP Tax until next Friday, April 27, 2018. ***Karen Rowe*** second the motion. The motion passed unanimously.
	2. ***Cody Trojan*** made a motion to adopt the agenda. ***Karen Rowe*** second the motion. The motion passed unanimously.
* **Review and Approve Minutes:**
	1. A motion was made by ***Nicole Ngaosi*** to table 4/13/18 minutes. ***Karen Rowe*** second the motion. The motion passed unanimously.
* **Merits and Benefits:**
	1. ***Richard White*** asked if the merit and benefit shortfall comes from permanent or temporary budget. ***Ellen Hermann*** state historically, permanent funding has been provided, which comes out of the permanent budget. She stated there are two parts – benefits and merits. On the benefits side, Student Affairs is requesting the shortfall in benefits funding for fiscal year 19/20. For the merit, portion of the request, they are asking for what has historically been

a 3% increase for all permanent-like – career positions for their staff. ***Ellen Hermann*** explained merits are increase in salary, based on the merit of work. Oftentimes, people refer to it as a cost-of-living-adjustment. The way benefits are calculated will change next year. APB’s recommendation is to table this until next year. She stated that SFAC has typically addressed the Chancellor with these requests in a letter.

***Richard White*** stated that he had a conversation with VC Monroe Gorden regarding figures from APB. He stated that VC Gorden said that SFAC could reach out to APB regarding their requests. He stated that he would not feel comfortable making a recommendation if the committee did not have a range to start with. He stated that Student Affairs is requesting this on positions that are already permanent and recommended funding for them. ***Ellen Hermann*** stated units have their own budgets. They also have staff on these budgets. ***Paolo Velasco*** stated that when a department first starts, they might have permanent positions already established. ***Ellen Hermann*** stated that they are asking for the 3% increase, which includes both SFAC funded permanent-like positions and other SSF funded permanent-like positions. Historically, SFAC has only provided funding for non-union positions (non- represented). ***Richard White*** asked the committee if they would like to table this discussion for next year’s committee, made a suggestion to request averages of benefits and merits. ***Paolo Velasco*** gave an example of a situation that a director may face. If there were a possibility that their merit and benefits shortfalls would not be funded by SFAC, the director would then have to factor this in their budget for the following year. ***Mike Cohn*** stated that in recent years it has been an overall Student Affairs decision. ***Christina Wang*** asked which pot of money the funds would come from, if they choose to fund. ***Ellen Hermann*** stated that the pot of money is SFAC’s money and comes from SFAC’s perm funds. ***Karen Rowe*** and ***Paolo Velasco*** recommended that SFAC address this topic early in the year, next year before funding requests are due. ***Ellen Hermann*** stated that they would not know the exact shortfalls at the beginning of the year. ***Richard White*** asked if the committee was in a general agreement to table this for next year, with a recommendation to look at this topic early in the year. ***Ellen Hermann*** stated figures from the previous years. ***Barbara Wilson*** stated that since the recession and furloughs, it has been a consistent 3%.

* 1. ***Mike Cohn*** made a motion the 2017/18 SFAC committee recommends to the 2018/19 SFAC committee that they revisit the issue of merits and benefits that have been reviewed on a 2-year request, prior to the funding request deadline. ***Jazz Kiang*** second the motion. The motion passed unanimously.

**ENTER Executive Session**: A motion was made by ***Karen Rowe*** to move into Executive Session and seconded by ***Nicole Ngaosi***. The motion passed with 9 votes and 1 abstentions 2 oppositions to move into Executive Session.

* **Group 3 Funding Request Presentation:**
	1. ***Nicole*** ***Ngaosi*** presented on Ashe Student Health Center.
	2. ***Christina Wang*** presented on Career Center.
	3. ***Nicole Ngaosi*** presented on This is Bruin Life.
	4. ***Nicole Ngaosi*** presented on Graduate Resource Center (GRC).

**EXIT Executive Session**: A motion was made by ***Paolo Velasco*** to exit Executive Session and seconded by ***Christina Wang***. The motion passed unanimously.

* **Announcements:**
	1. ***Richard White*** stated for the chairs, please begin working on the justifications for line items that committee recommended partial or no funding.
* **Adjournment:**
	1. A motion was made by ***Karen Rowe*** and seconded by ***Neemat Abdusemed*** to adjourn the meeting. The motion passed unanimously.Meeting adjourned at 4:05pm.