STUDENT FEE ADVISORY COMMITTEE MEETING

2121 Murphy Hall

Tuesday, May 05, 2015

**Attendees Present:**

**Graduates:** **Theresa Stewart (Chair), Erik Peña, Nicole Robinson, Michael Soh**

**Undergraduates: Alexia Gonzalez, Jazz Kiang, Janay Williams, Angela Yip**

**Administration: Nancy Greenstein, Director of Police Community Service Bureau**

 **Maureen Wadleigh, Associate Director, CRA**

**Christine Wilson, Director GSRC**

**Faculty: Thomas Vondriska, Faculty**

**Advisor: Marilyn Alkin (SFAC Advisor)**

**Rebecca Lee-Garcia, Academic Planning and Budget (Ex-Officio)**

**Call to Order:**

The meeting was called to order at 4:13p.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Nancy Greenstein*** to approve the 5/5/2015 agenda and seconded by ***Angela Yip.***  The vote passed unanimously.
2. **Review of Handouts**
	* 1. Course Material Fee and survey
		2. Budget Review
3. **Review of Minutes**
	* 1. A motion was made by ***Angela Yip*** to approve the 4/28/2015 minutes and seconded by ***Nancy Greenstein.*** The vote passed unanimously.
4. **SOLE Presentation**
	* 1. Mick Deluca (Assistant Vice Chancellor Campus Life) and Mike Cohn (Director of SOLE) were invited to attend the meeting to provide clarification on SOLE’s funding requests.
		2. ***Theresa Stewart*** asked SOLE to explain their most important funding requests.
			1. 1st Funding Request: SOLE Summit- Mike explained that SOLE just completed registrations for organizations which is over 1,100. This summit would be the best way to meet the needs of the campus organizations and their leadership development. SOLE received funding from SFAC for the first resource fair for registered student organizations. Information fairs are not as widely utilized as they were in the past, therefore the SOLE summit would provide leaders of the registered organizations the motivational kickoff and attend one day of workshops (for new organizations), campus funding resources, and opportunities to collaborate with one another. They have prepared with publicity, reserved all of Ackerman and Kerckhoff for October and are collaborating with Recreation, ORL, and Campus Life as well as bring in other departments such as CPO and LGBT. SOLE is asking for one time funding support from SFAC and will then seek out corporate sponsorship after their success. This is new because it is about organizational life. Mick added that with this SOLE Summit they will also want to deliver messaging on sexual assaults, the values of UCLA, and creating a more inclusive environment to the individuals as well as to organizations/groups.
				1. ***Theresa Stewart*** asked when collaborating with other departments, will those departments have some planning responsibility.

Mike responded, yes, either with planning, cosponsoring of workshops, or informational support. Hoping USAC and GSA will help promote this event.

* + - * 1. ***Theresa Stewart*** applauded SOLE for submitting an economical request. If SOLE were to collaborate with another unit, would they be open to adapting to their ideas?

Mike responded, yes they were willing to work with others. He couldn’t think of another department that is in charge of student orgs like they do. Therefore, SOLE would want to take the lead.

* + - * 1. ***Theresa Stewart*** commented that a discussion or debate in student affairs among units is what, where or how is the clearinghouse for student leadership development.

Mike explained that SOLE went through a program review which ultimately changed their department’s name to SOLE. They are working toward providing leadership development for individuals and student organizations.

* + - * 1. ***Angela Yip*** saw the benefit in these workshops but was concerned with attendance during that time of that year as well as with low attendance from previous resource fairs.

Mike explained that there will be groups that are mandated to attend. The resource fair in the past years have been for 2hrs for 150 groups that will attend. With this summit, in order to be approved as a new organization, the leaders must attend. They will also use this day to file funding requests to the programming committee and offer raffles that are helpful for the organizations such as first choice to Bruin walk.

* + - * 1. ***Erik Peña*** asked what SOLE’s plan was if they do not receive enough corporate sponsorship for the following year.

Mike explained, if successful, SOLE hopes the facilities cost will be lessened as this summit will benefit the facilities locations because student organizations will use those rooms. There is already interest from corporate and if not, they will modify and seek other resources.

* + - 1. Graduate Interns
				1. Mike stated that SOLE would like support for graduate interns. SOLE does not need research assistants, although some research will be done but not that intensive. Looking for qualified students with leadership experience as undergraduates or working in leadership related fields to work with SOLE to 1) assist with Bruin Leaders as readers for the course and 2) organize and facilitate Leadershape which was run out of a variety of departments in Student Affairs.

***Janay Williams*** asked if the work can still be completed with one intern rather than two.

Mike stated it will be difficult because they would then use their student assistants.

* + - 1. ***Janay Williams*** stated that Org Sync is important but asked if there was anything SOLE has thought about to use instead.
				1. Mike stated that SOLE talks about it on a daily basis. OrgSync is a platform that has been on campus for 7 or 8 years. Students and organizations like to use the platforms which are useful to them. OrgSync must be used to register organizations and apply for funding. OrgSync is the best thing for now while they are building their own homegrown program over the next couple of years. One improvement is that SOLE requested a better response and partnership with OrgSync and that has improved.
				2. Mick stated that at the time they brought OrgSync, they had two choices to build your own or buy it. Time is as valuable as money. Now they’ve completed a thorough investigation through IT and the recommendation was to provide two years to develop something they need as well as integrate it with MyUCLA. For now, they need OrgSync.
			2. Bruin Card Scanner and video equipment
				1. Mike explained the lobby system allows for intake information for students coming into a department to assess their needs and collect information from people when they swipe in to events. The scanners are about $850 each and SOLE is requesting 3 to use in their department to people check in during the day and swipe into workshops rather than signing in. The video equipment would be used to better support and showcase the campus organizations. If they can have better video equipment, they can also provide better promotion for student orgs.

***Janay Williams*** asked if they could borrow equipment from other departments. Mike said they’ve done that in the past but it’s easier if they have their own.

* + - * 1. Mick stated that Financial Aid has the scanner system and it is mobile all over campus. This will be great for data collection. Mike shared that they asked for their feedback for their needs.

***Jazz Kiang*** asked Mike what his thoughts were on the state of student leaders of organizations. They spend so much time planning and executing these events and unfortunately sacrifice their class time to meet deadlines and hearings.

Mike explained that SOLE is trying to reshape their expectations. One effort is trying to make forms online so students will not need to fill out papers. Another thing they are looking closely at is funding to streamline the process. He has hopes to move towards one application which will indicate what funding sources student orgs can apply for.

**Enter EXECUTIVE SESSION**

* + 1. ***Nicole Robinson*** moved to go into Executive Session. ***Christine*** seconds. The vote passed unanimously.

**Exit EXECUTIVE SESSION**

1. ***Nicole Robinson*** moved to exit Executive Session and ***Erik Peña*** second. The vote passed unanimously.
2. **Announcements**
	* 1. ***Theresa Stewart*** brought up chair nominations for students who will be returning next year.
3. **Adjournment**
	* 1. Motion was made by ***Nicole Robinson*** to adjourn and seconded by ***Alexia*** ***Gonzalez***. This vote passed unanimously.
		2. Meeting was adjourned at 5:55pm.