

STUDENT FEE ADVISORY COMMITTEE MEETING
A-239 Murphy Hall
Thursday, October 3, 2013

Attendees Present:

Graduates: Alison Winje (Chair), Annie Blomberg, Randy Mai, Theresa Stewart

Undergraduates: Moneel Chand, Jas Kirt, Janay Williams

Administration: Christine Wilson, Director, GSRC
Maureen Wadleigh, Associate Director, CRA

Faculty: Kym Faull, Prof. in Residence

Ex-Officio: Rebecca Lee-Garcia, Academic Planning and Budget

Absent: Anh Nguyen, undergraduate representative
Nancy Greenstein, Director of Police Community Services

Call to Order:

The meeting was called to order at 2:15 p.m.

Handouts:

- The meeting agenda for 10/3/2013
- The meeting minutes from 6/6/2013
- The meeting minutes from 6/5/2013
- SFAC Unit Review Report 2012-2013
- Compensation letter to Chancellor Block 2013
- SFAC Compensation Policy Reply
- Chancellor Block's response to compensation letter 2013
- Compensation Policy Report

Approval of Agenda:

- A motion was made by *Jas Kirt* and seconded by *Randy Mai* to approve the agenda. This vote was unanimous.

Review of Minutes:

- A motion was made by *Kym Faull* and seconded by *Christine Wilson* to approve the 6/6/2013 and 6/5/2013 minutes without amendment. This vote was unanimous, with five abstentions.

Nomination of Vice Chair:

- Theresa Stewart nominated Moneel Chand for Vice Chairperson, and the nomination was accepted.
- Randy Mai nominated Janay Williams for Vice Chairperson, and the nomination was accepted.
- *Alison Winje* nominated *Theresa Stewart* for Vice Chairperson, and the nomination was respectfully declined.
- The elections will occur at the next SFAC meeting, where each nominee will give a brief speech on why they would like to be Vice Chair.
- *Randy Mai* informed the committee of the responsibilities of the Vice Chairperson, including:
 - Act as Chair when the Chairperson is absent.
 - Attend SHAC meetings as an SFAC representative and report pertinent information back to the committee.
 - Act as the contact person for Daily Bruin reporters, but not in an official capacity.
 - Other duties as assigned by the Chairperson.

Sub-committee appointments: Unit Review; PRG; Compensation Policy

- The PRG (Project Review Group) committee attends 1 2-hour meeting of the PRG. *Annie Blomberg* and *Janay Williams* will be on this subcommittee.
- *Alison Winje*, *Maureen Wadleigh*, and *Jas Kirt* will be on the Compensation Policy subcommittee. *Jas Kirt* will act as Chair. This subcommittee's purpose is to create a process by which student groups can apply for compensation, by which compensation will be reassessed for groups that currently receive it.
- *Kym Faull*, *Theresa Stewart*, *Christine Wilson*, and *Randy Mai* will be on the Unit Review subcommittee. *Randy Mai* will act as Chair. *Alison Winje* informed the committee about the new Unit Review process, where units have been divided into two groups and each group of units is reviewed every other year. A new Unit Review questionnaire and evaluation system were created as well, and this subcommittee will review feedback that was received on the new system from the units and incorporate it into this year's process. The new questionnaires must be in final draft by October 24 so the committee has time to review before distribution.

- There was some discussion about how much time units would need to complete the unit review questionnaires. It was generally agreed that 4-6 weeks was adequate.
- *Rebecca Lee-Garcia* offered to sit on the Compensation Policy subcommittee.

Announcements:

- Next week the committee will review a course materials fee request. *Alison Winje* explained that course materials fees are extra fees for certain classes that require scientific or other materials or services that will be used by each student and cannot be re-used in future years.
- *Rebecca Lee-Garcia* informed the committee that the new course materials fee request is coming from Molecular Cellular Developmental Biology. *Christine Wilson* reminded the committee that they have a course materials fee policy document they can reference in their binders.
- *Alison Winje* informed the committee that the Council on Student Fees (CSF) is having their quarterly meeting on the Berkeley campus October 18-20, and asked for student volunteers to act as UCLA SFAC representatives at the meeting. She let the committee know that all costs are provided for by the University.
- CSF consists of two representatives from each UC campus's SFAC, and is a place to discuss how certain issues are handled on each campus, discussing policies that apply to each SFAC. UC Davis has dropped out of the CSF.
- *Alison Winje* asked each new committee member to send a short bio and their photo to Julia Kurz for the SFAC Web site.

Adjournment:

- Motion was made by *Randy Mai* and seconded by *Theresa Stewart* to adjourn the meeting. This vote was unanimous.

Meeting was adjourned at 2:50pm.