STUDENT FEE ADVISORY COMMITTEE MEETING

2325 Murphy Hall

Friday, February 10, 2017

**Attendees Present:**

Graduates: Theresa Ambo, Manpreet Dhillon Brar, & May Bhetraratana,

Undergraduates: Neemat Abdusemed, Ashraf Beshay(Chair), Katie Kim, & Richard White

Administration: John Bollard, Ashe Student Health Center

Nancy Greenstein, Director of Police Community Services

Advisor: Marilyn Alkin

Visitors: Jeff Roth, Associate Vice Chancellor

Rebecca Lee-Garcia, Academic Planning and Budget

**Absent**: Nicole Ngaosi, Graduate Rep

Paolo Velasco, Administrative Rep

 Karen Rowe, Faculty Rep

 Mark Ramseyer, Academic Planning and Budget (Ex-Officio)

**Call to Order:**

The meeting was called to order at 3:08 p.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Nancy Greenstein*** and seconded by ***Theresa Ambo*** to approve the agenda. The vote passed unanimously.
2. **Review of Handouts**
	* 1. Scenarios for permanent funding
		2. Temporary funding data
3. **Review of Minutes**
	* 1. A motion was made by ***John Bollard*** and seconded by ***Theresa Ambo*** to approve the 1/29/17 minutes. There were eight votes to approve and one vote to abstain. The vote passed.
4. **Budget Format Presentation**
	1. ***Mark Ramseyer*** led the discussion on temporary budget data. The document is was updated with UCPD, Spirit Squad and Marching band’s funding information.
	2. ***Mark Ramseyer*** explained the permanent budget projections.
		1. SFAC members requested more clarification regarding the permanent budget sources and allocations.
		2. ***Ashraf Beshay*** shared that from the recent CSF meeting, some permanent funding assumptions may not be dependable in future years.
		3. ***Manpreet Dhillon Brar*** asked ***Mark Ramseyer*** to provide a projection showing if all temporary contract positions were funded from the permanent budget.

1. **Unit Review Electronic Rubric**
	1. ***Theresa Ambo*** shared with SFAC members the online Google form in order to collect site visit information electronically. This information creates an efficient way to sort the information. Online forms will be created for each group to be managed by each group’s chair.

**ENTER Executive Session**

***Theresa Ambo*** moved and seconded by ***Katie Kim*** to move into executive session.

1. **Site Visit Discussion**

**EXIT EXECUTIVE SESSION**

***Katie Kim*** moved and seconded by ***Richard White*** to exit executive session. The vote was approved.

1. **IEI Presentation**
	1. ***Jeff Roth*** and ***Rebecca Lee-Garcia*** visited the SFAC meeting to discuss the budget and to provide context. SFAC approves the overall allocation for the Instructional Enhancement Initiative (IEI) fund and how the fund is used. ***Rebecca Lee-Garcia*** explained that IEI which is a fee that undergraduate students pay to support technology in the classroom including Click, CCLE, computers, websites, etc. The fee used to post after week 3 but is now moved to be paid at the same time as tuition because it could be covered by financial aid. Course material fees are separate from the IEI. Since the launch in 2005, EVC Waugh asked for a strategic review of this fund to ensure the technology is appropriate for the classroom experience. The revenue from this fee has increased significantly due to the increase in enrollment, the proposal would include strategic projects. APB will provide the same amount of funding as the years previous to academic units but the increased revenue will be used towards strategic project proposals for SFAC to review and provide recommendations to the Chancellor.
		1. ***Theresa Ambo*** asked if the increase in student enrollment created an increased need for more technological enhancements. ***Jeff Roth*** shared that rather than provide a small incremental increase to all groups, the strategic plan allowed for more improvements.
		2. ***Nancy Greenstein*** asked if there was a committee to create these strategic projects. ***Jeff Roth*** shared that EVC Waugh will identify the group.
		3. ***Marilyn Alkin*** asked what APB was asking of SFAC. ***Jeff Roth*** shred that since SFAC approved the current allocation formula, they are requesting recommendation from SFAC to change the formula in order to create this funding source for strategic projects.
2. **CSF**
	* 1. ***Ashraf Beshay*** shared that CSF is reviewing a proposal to create a UC-wide referendum. This would go to UCOP for approval, then voted by all UCs, then CSF would determine how many UCs would want to be implemented.
			1. ***Neemat Abdusemed*** shared that she was concerned about creating an additional fee for students to pay which would be spent on projects/services that may not be useful for students at UCLA. ***Ashraf Beshay*** shared that CSF is working on creating the process for a referendum but CSF has not yet identified how the fee would be used.
3. **Announcements**
	* 1. ***Katie Kim and Nicole Ngaosi*** attended the PRG meeting to review 14 proposals which provides funding for maintenance projects on campus. ***Katie Kim*** shared that 8 of the 14 proposals were from Athletics.
		2. ***MarilynAlkin*** shared that next meeting is in the same room.
4. **Adjournment**
	* 1. A motion was made by ***Theresa Ambo*** and seconded by ***Katie Kim*** to adjourn the meeting. The vote passes unanimously.
		2. Meeting was adjourned at 5:04pm.