STUDENT FEE ADVISORY COMMITTEE MEETING

2325 Murphy Hall

Tuesday, April 5, 2016

**Attendees Present:**

**Graduates:** **Manpreet Dhillon, Erik Peña (Chair), Nicole Robinson, and Theresa Stewart**

**Undergraduates: Ashraf Beshay, Moneel Chand, Alexia Gonzalez, and Angela Yip**

**Faculty: Thomas Vondriska, Associate Professor**

**Administration: John Bollard, ASHE Student Health Center**

**Nancy Greenstein, Director of Police Community Services**

 **Maureen Wadleigh, Associate Director, CRA**

**Advisor: Marilyn Alkin**

**Mark Ramseyer, Academic Planning and Budget (Ex-Officio)**

**Absent:**

**Call to Order:**

The meeting was called to order at 4:06 p.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Theresa Stewart*** and seconded by ***Angela Yip*** to approve the agenda. The vote passes unanimously.
2. **Review of Handouts**
	* 1. Meeting minutes from 3/29/16
		2. ***Ashraf Beshay*** emailed responses from units
		3. Response letters from the Chancellor
		4. User Fee Request
3. **Chancellor Responses**
	* 1. Benefits and Merits Letter: ***Mark Ramseyer*** explained that the significant difference from the Chancellor’s response letter was the use of permanent funding. 2015-16 will be covered as well as 2016-2017 will be covered with permanent funding which should not have a significant impact on SFAC’s budget.
		2. Course Material Fee Response: ***Mark Ramseyer*** explained that the Chancellor and the Music school would cover the first year to reduce the burden on students and that this fee is a common practice at other schools.
4. **Review of Minutes**
	* 1. A motion was made by ***Nancy Greenstein*** and seconded by ***Manpreet Dhillon*** to approve the 3/29/16 minutes. The vote passes with nine votes and two votes to abstain.
5. **User Fee Request**
	* 1. ***Mark Ramseyer*** explained that the scuba diving certification was for under water research. 52% of the users are students which is why this request is going to SFAC. There haven’t been any increases in fees since 2009 which is why the increase is quite significant. The fee would cover the equipment costs and instructor salaries for the classes. This is a voluntary option for students to become certified.
			+ 1. ***Nicole Robinson*** asked if the rates included student discounts. ***Mark Ramseyer*** explained that it is one flat rate. She followed up asking the requestors if there could be a student discount.
				2. ***Nancy Greenstein*** asked if the money going to all of the students across the board or does it cover non-UCLA students as well. ***Mark Ramseyer*** shared that they are not looking for a subsidy; this is a cost they are asking students to pay.
				3. ***Angela Yip*** asked if it’s for a course. ***Mark Ramseyer*** explained that this is a course for certification to perform scuba diving research. The research they are doing may be for a course.
				4. ***Nicole Robinson*** asked if their enrollment will reduce if the fee is implemented. ***Mark Ramseyer*** shared that for this particular certification, their costs are competitive and compared to others, fall in the middle of costs.
				5. ***Maureen Wadleigh*** asked what the largest increase was and ***Mark Ramseyer*** responded the increase was for wages.
				6. ***John Bollard*** asked how they were covering the difference before. ***Mark Ramseyer*** stated that this is a valid point because it is not a gradual increase.
				7. ***Nicole Robinson*** asked how often students need to recertify. ***Mark Ramseyer*** shared that it’s not stated in the application.
				8. ***Erik Peña*** asked in the past, if students paid out of pocket. ***Mark Ramseyer*** confirmed it was out of student pockets.
				9. ***Angela Yip*** asked for the total number of certifications are awarded per year.
				10. ***Erik Peña*** summarized the pros of this certification for students is the convenience on campus and the con is the drastic increase from the original fee. He also reiterated that students are able to go to other vendors if they choose.
				11. ***Nancy Greenstein*** recommended asking if they would consider providing a student discount.
				12. ***Manpreet Dhillon*** asked if there was a student increase in demand. ***Maureen Wadleigh*** shared that capacity will be limited by the pool.
				13. ***Erik Peña*** summarized that this can be tabled to the next week if ***Mark Ramseyer*** could ask SFAC’s.

***Theresa Stewart*** asked for clarification of the PADI certification. ***Thomas Vondriska*** replied that the PADI certification allows you to go anywhere in the world without a trained diver. ***Nicole Robinson*** believes that the non-UCLA users should be charged more to reduce the student price. ***Thomas Vondriska*** believes that this certification is tailored more for UCLA students.

* + - 1. ***Nicole Robinson*** moved and seconded by ***Alexia Gonzalez*** to table this discussion for next week pending questions including price comparison, possibility for a student discount possibility, and the number of students certified per year. Vote passes unanimously.

**Enter EXECUTIVE SESSION**

***Ashraf Beshay*** moved and was seconded by ***Moneel Chand*** to enter Executive Session. The vote passed unanimously.

**Exit EXECUTIVE SESSION**

***Alexia Gonzalez*** moved and was seconded by ***Nicole Robinson*** to exit Executive Session. The vote passed unanimously.

1. **Announcements**
	* 1. None
2. **Adjournment**
	* 1. A motion was made by ***Ashraf Beshay*** and seconded by ***John Bollard*** to adjourn the meeting. This vote was unanimous.
		2. Meeting was adjourned at 5:51 pm.