**Student Fee Advisory Committee Meeting**

**Wednesday, March 11, 2020 from 4:30-6:30pm**

**Virtual Meeting**

**Attendees:**

Graduates: **Janay Williams, Brittnee Meitzenheimer, Jackie Markt-Maloney, Denise Marshall**

Undergraduates: **Nicole Corona Diaz, Atreyi Mitra, Paulina Macias, Karen KP Patron**

Administration: **Carina Salazar,** **Deb Geller, Kevin Kilgore**

Faculty Rep: **Karen Rowe**

SFAC Advisor: **Christine Wilson**

APB Advisor: **Ellen Hermann**

Absent:

**Nicole Corona Diaz** calls the meeting to order at 4:35 PM.

1. **Approval of the agenda**
	1. **Paulina Macias** motions to add an item to the agenda to include a discussion on the letter regarding the CRC and SIOC. **Nicole Corona Diaz** adds this item to the agenda as ‘Discussions Surrounding Letter Regarding CRC and SIOC’.
	2. **Deb Geller** motions to approve agenda and **Karen Rowe** seconds this motion.
2. **Review of Handouts**
	1. PRG Project Proposals
	2. Funding recommendations spreadsheet
	3. SSF Carryforwards
3. **Approval of Minutes**
	1. **Deb Geller** motions to approve the 03/04/20 minutes and **Carina Salazar** seconds the motion.
4. **Discussion and Approval of PRG Requests**
	1. **Nicole Corona Diaz** introduces the PRG project list submitted on February 19 and SFAC’s funding recommendations which were unanimously approved.
	2. **Jackie Markt-Maloney** summarizes the PRG meeting. Recreation and facilities decided to defer maintenance costs to meet the gap in funding as they did not receive as much funding as they needed.
	3. **Ellen Hermann** says that PRG narrowed their list of requests down to top priority projects. PRG is not asking for additional funding but for project approval from SFAC.
	4. **Jackie Markt-Maloney** expresses concern about funding a light fixture for Royce but PRG says that the budget will not go over for this despite a related situation in the past that went far over budget. After the PRG meeting, there has been increased communication between Arts and Architecture and Facilities.
	5. **Karen Rowe** motions and **Deb Geller** seconds to approve the PRG project request.
	6. By unanimous consent, the committee approves PRG’s funding request.

**Enter Executive Session**

**Karen Rowe** motions to enter Executive Session and **Carina Salazar** seconds the motion.

1. **Discussion and Review of Unit Submissions**
	1. **Student Legal Services**
	2. **Fraternity and Sorority Life**
	3. **Ashe Center (Unit Review)**

**Exit Executive Session**

**Denise Marshall** motions to exit Executive Session and **Karen Rowe** seconds the motion.

1. **Discussion and Approval of Spring Quarter Meeting Day**
	1. **Nicole Corona Diaz** discusses SFAC meeting time plans for spring quarter and asks the committee about the possibility of Mondays from 3:30 to 5:30 pm or Mondays from 4:00 to 6:00 pm. The committee considers availability to settle on one meeting time.
	2. **Nicole Corona Diaz** motions for a vote to meet on Mondays from 4:30 to 6:30 pm. The vote yields 11 ‘yes’ votes from the committee.
2. **Discussion of Unit Deliberation Process**
	1. **Nicole Corona Diaz** introduces the master spreadsheet that serves to highlight all unit requests. This spreadsheet will be submitted by each member of the committee to make funding recommendations.
	2. **Kevin Kilgore** asks if it would be possible to create a single spreadsheet that everyone can access and update regarding the units that they are assigned. **Ellen Hermann** does not recommend this as it can open up issues from other users overriding each other in Box.
	3. **Christine Wilson** says that by developing the master spreadsheet, everyone has the chance to practice using the funding available to fund top priority requests and decrease overfunding.
	4. **Karen Rowe** expresses concern over viewing the spreadsheets on the computer and asks if it might be printed out. **Christine Wilson** offers assistance with the process to the committee.
	5. **Deb Geller** and **Jackie Markt-Maloney** ask who the master spreadsheet should be submitted to and by what time. **Nicole Corona Diaz** says that they should be submitted before the first meeting of spring to **Christine Wilson** and **Nicole Corona Diaz**.
	6. **Christine Wilson** says that all unit information needed may not be available by the next meeting on March 30 and it might be advantageous to wait until April 13 to submit spreadsheets.
	7. **Nicole Corona Diaz** agrees to forward any new information and answers to unit review questions to the committee.
	8. **Kevin Kilgore** recommends planning for the future in regards to meeting again amid school shutdowns.
3. Discussions Surrounding Letter Regarding CRC and SIOC
	1. **Paulina Macias** says that a letter was sent to the Chancellor from USAC regarding with negative feedback about CPO and a request for immediate termination of two staff members. Since **Nicole Corona Diaz**’s name and title as SFAC Chair was signed to the letter, there is concern as to if that will reflect as a decision that SFAC made as a whole when it was not.
	2. **Atreyi Mitra** says that she purposely did not sign the letter as she did not want to represent the views of SFAC.
	3. **Brittnee Meitzenheimer** says that being a part of the SFAC committee should not deter anyone from engaging in activism on campus.
	4. **Nicole Corona Diaz** explains that she signed the letter as an individual and why she chose to use the SFAC Chair title to sign the letter.
	5. **Janay Williams** says the best way to move forward is for SFAC members to refrain from using their SFAC title when signing letters such as this to avoid the appearance of signing on behalf of the committee.
	6. **Jackie Markt-Maloney** agrees with **Janay Williams**’s suggestion in order to reduce the ambiguity of signing with the SFAC title, especially on publicly shared documents.
	7. **Carina Salazar** asks if there are any implications externally of signing documents and asks if it needs to be addressed publicly.
	8. **Janay Williams** says that neither CRC nor SIOC is funded by SFAC so in this particular case, it likely will not be a problem if more committee members sign the letter.
	9. **Nicole Corona Diaz** offers to draft a letter to clarify that she did not intend to speak for the entire committee when she signed the letter.
4. **Announcements**
	1. **No announcements**
5. **Adjournment**
	1. **Karen Rowe** motions and **Carina Salazar** seconds to adjourn the meeting at 6:59 pm.