**Student Fee Advisory Committee Meeting**

**2325 Murphy Hall**

**2:30-5:00 PM**

**Tuesday, June 11, 2019**

**Present:**

Graduates: Jazz Kiang, Denise Marshall

Undergraduates: Neemat Abdusemed, Paulina Macias

Administration: Deb Geller, Associate Dean of Students and Deputy Title IX Coordinator, Mike Cohn, Director of SOLE, Barbara Wilson, UCLA Housing & Hospitality

Faculty Rep: Karen Rowe, Professor

APB Advisor: Ellen Hermann (Ex-Officio)

**Absent**: Undergraduates: Christina Wang, Nicole Corona Diaz

 Graduates: Javier Rodriguez

SFAC Advisor: Marilyn Alkin (Ex-Officio)

**Call to Order**

* 1. **Jazz Kiang** called the meeting to order at 2:52pm.
1. **Approval of Agenda**
	1. **Denise Marshall** moved to approve the agenda. **Mike Cohn** seconded. With no objections, the agenda was approved by consent.
2. **Review of Handouts**
	1. N/A

1. **Review and Approve Minutes**
	1. **Denise** **Marshall** moved to approve the minutes on 5/21/2019. **Karen Rowe** seconded. With no objections, the minutes were approved by consent.
	2. **Karen Rowe** moved to approve the minutes on 5/28/2019. **Paulina Macias** seconded. With no objections, the minutes were approved by consent.
	3. **Jazz Kiang** moved to table the minutes on 6/4/2019 and 6/11/2019 and asked the committee to approve the minutes via email.
2. **Discussion on Student Service Fee Level, State “Buyout” Funds and State Appropriations:**
	1. **Jazz Kiang** opened the floor to discuss the following:
		1. Note the challenges with stagnant revenue/decreased purchasing power
		2. SSF level has not grown at same rate that tuition has grown, despite expansion of student services
		3. Support multi-year budget plan for regular and predictable SSF level so that there’s a clearer forecast for revenues
		4. CSF has also been a part of UCOP budget consultation calls with UCSA; has been pushing for student consultation with CSF/SFACs when proposals to change the SSF level arise
		5. Mental health portion should not just be to CAPS; definition of mental health should be expanded
		6. State “buyout” funds should continue to be treated like SSF revenue with advisement from SFAC
		7. State “buyout” funds for mental health portion should also be reflective of SFAC’s recommendation regarding mental health
		8. State appropriations to student services areas should be upheld and should then result in less burden to SSF revenue (e.g., basic needs, economic crisis, mental health, immigration services)
	2. **Ellen Hermann** added that the state buyout funds are not called “buyout” funds in official budget documents. For recommendations regarding mental health, it would be important to state specific examples.
	3. **Mike Cohn** added that there are experts on campus that could help with facts and statements that could assist with the mental health portion.
	4. **Deb Geller** asked to potentially add that not providing temp funds to the campus and expect SSF to continue to fund programs at levels determined to be externally, to perhaps ask for funding to be provided outside of SSF on a long term basis.
	5. **Karen Rowe** added that perhaps on a separate letter to link the “buyouts.”
	6. **Ellen Hermann** added that this year there would be buyouts funds and next year there will be no buyouts.
	7. **Karen Rowe** added that next year there will not be any percentage of an increase in student fees. She asked to add the initiatives of mental health and if it could be written on a separate letter.
	8. **Deb Geller** made a motion to authorize the letter of recommendations on SSF levels. **Neemat Abdusemed** seconded. The motion passed unanimous.
3. **Review of Letters Docket**
	1. **Jazz Kiang** opened the floor to discuss the following:
		1. Budgetary recommendation letter
		2. Recommendation regarding merits and benefits shortfalls
		3. Recommendation regarding Athletics permanent funds to temporary
		4. Recommendation/course of action regarding Early Care and Education
		5. Thoughts on SSF level, state “buyout” funds, and state appropriations to student services areas
		6. Letter on proposed amendments to Charter and Bylaws
		7. Letter on proposed amendments to Compensation Policy and Accountability Policy
	2. **Deb Geller** asked for details on letter docket # 4 - Recommendation/course of action regarding Early Childcare and Education. **Karen Rowe** explained.
	3. **Paulina Macias** moved to approve the letters docket. **Denise Marshall** seconded. The motion passed unanimously.
4. **Remaining Old Business**
	1. **Jazz Kiang** opened the floor to discuss the email that was sent out regarding voting requirements.
	2. **Ellen Hermann** added that perhaps an overview of Robert’s Rules of Order should be discussed at orientation.
	3. **Jazz Kiang** opened the floor to take a secondary vote on the budgetary recommendations.
		1. **Barbra Wilson** asked what happened last week regarding the budgetary cuts. **Jazz Kiang** explained.
		2. **Ellen Hermann** stated that $5,171,290 is for the first year and the 2nd year is $3,919,488.
		3. **Denise Marshall** made a motion to recommend to the Chancellor $5,171,290 for the first year and $3,919,488 for the second year. **Paulina Macias** seconded. The motion passed unanimously.
	4. **Jazz Kiang** opened the floor to take a secondary vote on theMerits and Benefits Shortfalls.
		1. **Denise Marshall** made a motion to approve all benefits and shortfalls for all SSF funded permanent staff. **Barbara Wilson** seconded. The motion passed unanimously.
	5. **Jazz Kiang** opened the floor to take a secondary vote on the Compensation and Accountability Policy.
		1. **Denise Marshall** made a motion to approve the updated compensation policy. **Paulina Macias** seconded. The motion passed unanimously.
		2. **Paulina Macias** moved to approve the Accountability Policy**. Denise Marshall** seconded. The motion passed unanimously.
	6. **Jazz Kiang** opened the floor for to discuss the Athletics recommendation.
5. **Announcement**
	1. **Jazz Kiang** stated that letters will be sent out ASAP and to address all questions to him.
6. **Adjournment**
	1. **Neemat Abdusemed** moved to adjourn the meeting. **Denise Marshall** seconded. With no objections, **Jazz Kiang** adjourned the meeting at 5:00pm.