STUDENT FEE ADVISORY COMMITTEE MEETING

2325 Murphy Hall

Tuesday, January 27, 2017

**Attendees Present:**

Graduates: Theresa Ambo, Manpreet Dhillon Brar, May Bhetraratana, & Nicole Ngaosi

Undergraduates: Neemat Abdusemed, Ashraf Beshay(Chair), Katie Kim, & Richard White

Administration: John Bollard, ASHE Student Health Center

Paolo Velasco, Director of Bruin Resource Center

Faculty: Karen Rowe, Professor

Advisor: Marilyn Alkin

Mark Ramseyer, Academic Planning and Budget (Ex-Officio)

**Absent**: Nancy Greenstein, Administrative Rep

**Call to Order:**

The meeting was called to order at 3:08 p.m.

1. **Approval of Agenda**
	* 1. A motion by ***May Bhetraratana*** and seconded by ***Richard White*** to approve the agenda. The vote passes unanimously.
2. **Review of Handouts**
	* 1. Data Summary for all funding requests.
3. **Review of Minutes**
	* 1. A motion was made by ***Katie Kim*** and seconded by ***Karen Rowe*** to approve the 1/13/17 minutes. The vote passes with 8 votes to approve and one vote to abstain.

***Karen Rowe*** moved and seconded by ***John Bollard*** to add a budget review. The vote passes unanimously.

1. **Budget Review**
	* 1. ***Mark Ramseyer*** reviewed the budget summary sheet of all of the total SFAC funding requests. These are separated by staff, programs, and equipment. SFAC will also need to consider that the benefits percentage has changed between the time they submitted the proposals and now and will need to decide whether units need to resubmit or provide funding as is and unit covers the difference. ***Mark Ramseyer*** will need to include the Marching Band and Spirit Squad requests.
		2. ***Ashraf Beshay*** asked if ***Mark Ramseyer*** could provide SFAC’s projected budget if SFAC recommended permanent funding for 100%, 75% or 50%. ***Theresa Ambo*** asked if SFAC also could get the same thing with the temporary funding.
		3. ***Nicole Ngaosi*** asked if ***Rebecca Lee-Garcia*** could come to present what the projected SSF increase would be for next year. ***Ashraf Beshay*** added that he would like Mark to check if there would be an increase in SSF fee of $54 or if that dollar amount is part of the increase or separate.

**ENTER Executive Session**

***Theresa Ambo*** moved and seconded by ***Karen Rowe*** to move into executive session retroactively. The vote was approved.

1. **Discuss site visit groups and rubrics**
2. **Permanent funding discussion**

**EXIT EXECUTIVE SESSION**

***Theresa Ambo*** moved and seconded by ***Katie Kim*** to exit executive session. The vote was approved.

1. **Announcements**
	* 1. ***Ashraf Beshay*** shared there will be no meeting next week and SFAC needs to read all of the unit reviews and funding requests by the next meeting.
		2. ***Paolo Velasco*** proposed that SFAC schedule each week per group. Manpreet moved and seconded by John that they review the funding requests and unit reviews in the order of the groups starting with group 1.
2. **Adjournment**
	* 1. A motion was made by ***Nicole Ngaosi*** and seconded by ***Katie Kim*** to adjourn the meeting. The vote passes unanimously.
		2. Meeting was adjourned at 4:57pm.