STUDENT FEE ADVISORY COMMITTEE MEETING

2121 Murphy Hall

Tuesday, May 31, 2016

**Attendees Present:**

**Graduates:** **Manpreet Dhillon, Erik Peña (Chair), Nicole Robinson, and Theresa Stewart**

**Undergraduates: Ashraf Beshay, Moneel Chand, Alexia Gonzalez, and Angela Yip**

**Administration: Nancy Greenstein, Director of Police Community Services**

**Maureen Wadleigh, Associate Director, CRA**

**Advisor: Marilyn Alkin**

**Mark Ramseyer, Academic Planning and Budget (Ex-Officio)**

**Rebecca Lee-Garcia, Academic Planning and Budget (Ex-Officio)**

**Absent: Thomas Vondriska, Associate Professor**

 **John Bollard, ASHE Student Health Center**

**Call to Order:**

The meeting was called to order at 4:11 p.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Nicole Robinson*** and seconded by ***Ashraf Beshay*** to approve the agenda. The vote passes unanimously.
2. **Review of Handouts**
	* 1. Meeting minutes from 5/24/16
		2. Course Material Fee response letters from the Chancellor
3. **Review of Minutes**
	* 1. A motion was made by ***Angela Yip*** and seconded by ***Theresa Stewart*** to approve the 5/24/16 minutes. The vote passes unanimously.
4. **Unit Review responses approval**
	* 1. ***Erik Peña*** shared that all of the unit review response letters drafted have been submitted to the Chair and SFAC will finalize the letter at today’s meeting.
		2. ***Theresa Stewart*** recommended that a motion be made to approve the unit review responses pending changes by the chair. ***Nicole Robinson*** moved and seconded by ***Nancy Greenstein*** to approve the letters written by subcommittees with final editing discretionary changes made by the chair. ***Nicole Robinson*** made an amendment to her motion and was seconded by ***Nancy Greenstein*** for a 5 minute break to review of the letters drafted by subcommittees which will then be approved with final editing changes made at the discretion of the chair. The vote passes unanimously.
		3. ***Erik Peña*** clarified questions SFAC members had regarding their subcommittee letters and shared that there should be a justification for each letter.
5. **Visit by Vice Chancellor (VC) and Associate Vice Chancellor (AVC) of Student Affairs**
	1. Vice Chancellor, Janina Montero shared her perspective of this last year. She shared that with the increase of the SFAC funding, there was a good opportunity for the committee to review services from the units and to affirm or modify funding as the committee saw necessary. She felt that this past year was one of openness in terms of possibilities and also fortunate to spend time with this committee. When she first came to UCLA, she was always impressed by the work of the committee and is appreciative to have a group of students and staff to assess the services of Student Affairs.
	2. AVC Monroe Gorden shared the expectations of Student Affairs moving forward. As interim vice chancellor next year, he will be putting together a plan and priorities while being respectful of the work VC Montero has already begun and to continue to further develop the services based on the needs of the students. He also added that although not all staff positions need to be permanent, Student Affairs will need to think about positions that need to be covered by permanent funding. He is fortunate to have great relationship with SFAC and appreciates having committed students and administrators who provide crucial recommendations to the Chancellor. Student Affairs’ expectation of SFAC next year is to continue a close relationship with committee and the Student Affairs office will continue to be accessible to SFAC.
	3. ***Erik Peña*** thanked them for their support towards SFAC and the committee looks forward to working more with them in the future.
6. **Review and finalize recommendation letter**
	* 1. ***Erik Peña*** provided time during the meeting for subcommittees to review drafted SFAC recommendation letter.
		2. ***Nicole Robinson*** shared her concerns with approving funding for requests that do not aligning with the SFAC guidelines. ***Rebecca Lee-Garcia*** shared that the SFAC guidelines mandated by UCOP state units that “should not” be funded, but do not use the works “cannot.” SFAC can provide their interpretation of the guidelines as well as their concerns to the Chancellor.
		3. ***Ashraf Beshay*** and seconded by ***Angela Yip*** moved to approve the letter and funding requests including changes at the discretion of the chair.
7. **Installation of Chair 2016-2017**
	1. ***Erik Peña*** passed the gavel to next year’s chair, ***Ashraf Beshay***.
8. **Announcements**
	* 1. ***Ashraf Beshay*** shared thanks to ***Erik Peña’s*** leadership and time devoted towards SFAC as chair this year.
9. **Adjournment**
	* 1. A motion was made by ***Theresa Stewart*** and seconded by ***Angela Yip*** to adjourn the meeting. This vote was unanimous.
		2. Meeting was adjourned at 6:24 p.m.