

**Student Fee Advisory Committee**  
**Thursday, January 12, 2023**  
**11am-12pm**  
**Virtual Meeting**

**Attendees**

**Graduate Students:** Sidharth Srivastava,

**Undergraduates:** Luis Garcia-Chavez, Karina Mara, Kevin Carranza

**Administration:** Carina Salazar, Erinn McMahan

**Faculty Rep:** Dr. Alison Chu

**SFAC Advisor:** Christine Wilson, John Bollard, Burt Harris, Charles Turner

**APB Advisor:**

**Absent:** Dr. Alison Chu, Karina Mara, Erinn McMahan

**Luis R. Garcia Chavez** calls the meeting to order at 11:05am.

**1. Approval & Review of Agenda**

- a. **Luis Garcia-Chavez** asks for a motion to approve the agenda for today's meeting
- b. **Sidharth Srivastava** motions to approve the agenda and **Charles Turner** seconds.
- c. Agenda is approved.

**2. Recap of Fall Quarter**

- a. **Luis Garcia-Chavez** begins by recapping what the committee did last quarter including:
  - i. Trend report to see how budgeting is distributed for the different units on campus
  - ii. Committee members presented on different units to provide context for the rest of the committee members in break-out rooms
  - iii. Listened to a budgeting presentation from Vera and Rebecca
- b. **Luis Garcia-Chavez** noted that units review questionnaires will be coming in soon.

**3. Overview of Winter Quarter Plans**

- a. **Luis Garcia-Chavez** explains that he would like the committee to focus on the following for the winter quarter:
  - i. Analyzing the submitted unit review questionnaires.
    - **Luis Garcia-Chavez** continues by stating that each member of the committee will get the same unit they studied back in the fall quarter for consistency and ease when analyzing.
    - This task will include: analyzing the unit review, note patterns and trends, and question and analyze use of unit's budget and use of funds, meeting with different heads of each unit to better explain

budgeting decisions, present findings to the other members of the committee, new budget projections provided by Vera and Rebecca, work on the call letter to be sent out my mid-February

4. **Discussion of the Subcommittees for Social Media and Bylaws/Charter**

- a. **Luis Garcia-Chavez** explains that one goal for the new quarter is to setup sub-committees with the help of Kevin and Suri the heads of the Social Media Sub-committees.
- b. **Luis Garcia-Chavez** reminds the committee to submit a professional headshot and summary of themselves to Kevin or Suri.
- c. **Luis Garcia-Chavez** asks the committee who would be interested in sitting in the Social Media sub-committee and the Bylaws and Charter sub-committee. And **Christine Wilson** reminds the committee that they need, preferably, a graduate student to join the Compensation and Accountability Policy.
  - i. **Sidharth Srivastava** volunteers to join the Compensation and Accountability Policy committee as well as the Bylaws and Charter sub-committee.
- d. **Luis Garcia-Chavez** lets Vice Chair **Kevin Carranza**, know that **Karina Mara** would be interested in joining the Social Media sub-committee.
- e. **Charles Turner** offers to join where he can be useful.
  - i. **Christine Wilson** suggests that **Charles Turner** join the Bylaws and Charter sub-committee.
  - ii. **Christine Wilson** also suggests that **Burt Harris** join the Social Media sub-committee.
- f. **Luis Garcia-Chavez** tells the committee members that he'll send out a list of who signed up for what sub-committees and will ask **Dr. Chu** and **Erinn McMahan** what sub-committees they'd be interested in joining.
- g. **Luis Garcia-Chavez** suggests that sub-committee should meet separately from SFAC's regular meetings and every two weeks they'll provide an update to the rest of the committee.
- h. **Luis Garcia-Chavez** asks if the committee has any questions about anything they've discussed thus far.
  - i. **Christine Wilson** asks when Vera and Rebecca will make their presentation.
  - ii. **Luis Garcia-Chavez** explains that they are scheduled to present to the committee on February 2<sup>nd</sup> at 11am.
  - iii. **Christine Wilson** suggests that the presentation be moved up to 10am. **Luis Garcia-Chavez** agrees and will work to make the time change.

5. **Discussion and Approval of the CSF Dues Payment**

- a. **Luis Garcia-Chavez** explains to the committee that he would like to discuss and approve the CSF Dues Payment during this meeting.

- i. For context, **Luis Garcia-Chavez** explains that CSF is Council City Fees and is the statewide organization where all of the SFACs or related committees come to meet every quarter once a quarter. He continues by stating that this quarter's meeting will take place at UC Davis and offers an invitation to Vice Chair **Kevin Carranza**.
    - ii. **Luis Garcia-Chavez** explains that the trip will be paid for all they will have to do is pay the dues which are currently \$2,874.54.
      - **Christine Wilson** pulls up and screenshares the actual invoice and discusses the invoice itself.
  - b. **Luis Garcia-Chavez** asks for a motion to approve the CSF dues payment of \$2,874.54.
  - c. **Sidharth Srivastava** motions to approve the approve the CSF dues payment of \$2,874.54 **Kevin Carranza** seconds.
  - d. **Luis Garcia-Chavez** asks the committee if there are any objections to approving the motion by unanimous consent.
    - i. No objections were voiced and the motion is approved.
- 6. Closing Remarks**
- a. **Luis Garcia-Chavez** explains the timing of future meetings and lets the committee know that future meetings will be from 10am – 12pm. **Christine Wilson** offers to help with scheduling the future meetings.
  - b. **Luis Garcia-Chavez** explains that he does not have anything else to discuss and asks if the rest of the committee members have anything they'd like to discuss.
  - c. No member of the committee has anything further to discuss and **Luis Garcia-Chavez** asks for a motion to adjure the meeting.

**Sidharth Srivastava** motions to adjure the committee meeting at 11:22am. **Kevin Carranza** seconds that motion. The motion passes unanimously and the meeting concludes.